



School Board and Parents and Friends Association Annual General Meeting

Dear Parents,

The Annual General Meeting of the **Sacred Heart Primary School Board** will be conducted on **Monday evening 11th February 2019 in the School Hall at 7.00pm.**

The purpose of the Annual General Meeting will be:-

- **The election of persons as members of the Board for the ensuing two year period; (criteria outlined below)**
- **The presentation of a report by the Board Chair; and**
- **The presentation of the set School Fees and Budget for the ensuing year,**

SCHOOL BOARD CRITERIA

- Possession of an enthusiasm for and a willingness to promote Catholic schooling;
- A deep interest in the welfare of all students and staff;
- A desire to give service to the Catholic school community;
- An ability to work co-operatively and constructively with all other members of the Board;
- Sufficiency of time to devote to Board duties.
- An ability and desire to uphold confidentiality in Board matters; and
- Possession of special skills that will be an asset to the Board.

The **Sacred Heart Primary School Parents and Friends Association** Annual General Meeting will be conducted immediately afterwards at 7.30pm, and the purpose of the Annual General Meeting will be:-

- **The election of persons as members of the Parents and Friends Executive for the ensuing one year period;**
- **The presentation of a report by the President of the Parents and Friends Association.**
- **Endorsement of the 2019 P and F Levy and appointment of auditors**

All parents and carers are welcome and encouraged to attend. Refreshments will be served afterwards and as such, your RSVP is essential to prepare for catering.

Many thanks
Mrs Tanya McGuire
Principal

I _____ will be attending the AGM on **Monday 11th February 2019 @7.00pm**

Signed _____